

# Town of Buena Vista – Water Department

## Authorization Agreement for Preauthorized Electronic Withdrawals

I hereby authorize **the Town of Buena Vista** to initiate debit entries to my Checking/Savings account indicated below at the depository (Bank or Credit Union) named below, to debit the same to such account for the purpose of paying the monthly **water bill** to the Town of Buena Vista.

Said credit to occur each month between the 18<sup>th</sup> and 21<sup>st</sup> of each month.

Beginning \_\_\_\_\_. Water Service Account Number: \_\_\_\_\_

DEPOSITORY NAME \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_

ACCOUNT NUMBER \_\_\_\_\_

ROUTING NUMBER \_\_\_\_\_

ACCOUNT TYPE (Checking or Savings) \_\_\_\_\_

**(Please attach a voided check to this agreement)**

I understand that if an erroneous debit is made to my account **the Town of Buena Vista** and the financial institution are authorized to reverse the entry and make any adjustments necessary to my account to correct the erroneous entry. This authorization is to remain in full force and effect until I provide written notice to cease to the **Town of Buena Vista** in such time and in such manner as to afford **the Town of Buena Vista** and the depository (Bank or Credit union) institution reasonable opportunity to act on it.

NAME \_\_\_\_\_  
(Please Print)

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

***Return this form to Town Hall, 210 East Main St., Buena Vista, CO 81211 by the 20<sup>th</sup> of a month to have automatic withdrawals begin the NEXT month. Use one form for each water service address (account number). Call 719-395-8643 Ext 11 for questions.***